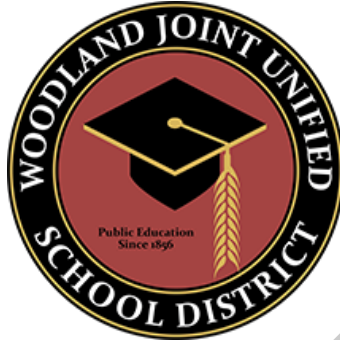


**ORIENTATION AND ORGANIZATIONAL MEETING OF THE
CITIZENS' OVERSIGHT COMMITTEE OF THE
WOODLAND JOINT UNIFIED SCHOOL DISTRICT**



(MEASURE Y - APPROVED BY DISTRICT VOTERS ON NOVEMBER 3, 2020)

MONDAY, OCTOBER 18, 2021 - 6:00 P.M.

**Board Meeting Room
435 Sixth Street
Woodland, CA 95695**

AGENDA/PUBLIC NOTICE

AGENDA NOTE: Due to the COVID-19 pandemic and as authorized under California law, the Woodland Joint Unified School District will be conducting this Measure Y Citizens' Oversight Committee meeting **in person and with a teleconference option** for attendance by members of the Committee and members of the public.

This meeting will be available live by video conference and telephone audio as follows:

Video Conferencing: You can join the meeting from your computer, tablet or smartphone by clicking on the following link:

<https://wjusd-org.zoom.us/j/96381048522?pwd=dDFEbE4wS1JpcDNUZVVCSFVBbUdrUT09>

Passcode: 919848

Persons desiring to monitor the Committee meeting agenda materials may download this Committee meeting agenda and supporting documents on the internet at www.wjUSD.org/Departments/Business/Bond/Citizens-Bond-Oversight-Committee/index.html

Submission of Public Comments: Members of the public may submit public comments by email to the Committee at cbocinfo@wjusd.org. Public comments may also be submitted by teleconference during the meeting. Members of the public submit a speaker request via the on-line chat feature at the beginning of the meeting before the time designated for public comments; or (iii) verbally indicate their desire to comment during the time designated on the agenda, and the comments shall either be heard by, or read to, the Committee, as applicable.

A. CALL TO ORDER 6:00 p.m.

Acting Chairperson/Facilitator: Mr. Robert E. Anslow (Special Legal Counsel)

The acting Facilitator, Special Legal Counsel Mr. Robert E. Anslow, called the meeting to order at 6:02 p.m. in the Board Room.

B. ROLL CALL (Establishment of a Quorum)

Appointed Committee Members:

- Laura Brubaker – Parent/Guardian of District student
- Clara Olmedo – Parent/Guardian of District student
- Richard Sakai – Senior Citizens’ Organization Member
- Mark Mezger – Taxpayers’ Organization Member
- Debbie Decker – Community at Large Member
- Laura Hackett – Community at Large Member
- John Hill – Community at Large Member
- Magalean Martin – Community at Large Member
- Jennifer Owens – Community at Large Member
- Dagnes Ruiz Sutherland – Community at Large Member
- Sonia Cadena – DELAC Community Member
- Hector Alcaraz – District Student Member – Cache Creek High
- Mohini Sharma - District Student Member – Pioneer High
- Ayantú Tamene - District Student Member – Pioneer High

7 Committee Members were present, 4 were joined via Zoom.

- Ayantú Tamene
- Dagnes Ruiz Sutherland
- Debbie Decker
- Laura Brubaker
- Magalean Martin
- Mark Mezger
- Sonia Cadena
- Clara Olmedo – via Zoom
- Jennifer Owens – via Zoom
- Laura Hackett – via Zoom
- Richard Sakai – via Zoom

Appointed Committee Members Absent:

- Hector Alcaraz
- John Hill
- Mohini Sharma

C. CONSIDERATION OF FINDING AS REQUIRED UNDER CALIFORNIA GOVERNMENT CODE SECTION 54953 - CONDUCTING OF TELECONFERENCE MEETING DURING EMERGENCY

Motion was made by Laura Brubaker to pass conducting of Teleconference Meeting during an emergency.

Second motion made by: Debbie Decker

Voting:

- Ayantú Tamene – Yes
- Dagnes Ruis Sutherland – Yes
- Magalean Martin – Yes

Mark Mezger – Yes
 Sonia Cadena – Yes
 Laura Hackett – Yes
 Richard Sakai – Yes
 Jennifer Owens - Yes

Motion Passed

D. PLEDGE OF ALLEGIANCE

Special Legal Counsel Mr. Robert E. Anslow led the Pledge of Allegiance.

E. INTRODUCTIONS

1. Citizens' Oversight Committee Members, District Staff and Consultants

The Citizens' Oversight Committee Members, District Staff and Consultants introduced themselves.

F. PUBLIC COMMENTS

At this time, the Committee welcomes public comments. A total of 30 minutes is provided so members of the public can address the Committee. Speakers are limited to three (3) minutes. Unless the item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken. The Committee members may: (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

There were no members of the Public present for the meeting.

G. PRESENTATION/DISCUSSION OF PURPOSE AND FUNCTIONS OF CITIZENS' OVERSIGHT COMMITTEE

Special Legal Counsel Mr. Robert E. Anslow, explains the purpose of the Citizens' Oversight Committee. Explains to the Committee that they are the voice for members of the public. Richard Sakai also informed the Committee that he has several questions that he would like to discuss but was informed by Special Legal Counsel Mr. Robert E. Anslow to submit these questions via email to Lewis Wiley.

H. PRESENTATION/DISCUSSION OF THE RALPH M. BROWN ACT (California Open Meeting Law).

Special Legal Counsel Mr. Robert E. Anslow, explains the purpose of the Ralph M. Brown Act. Mark Mezger questioned when the limitations of the Brown Act are triggered.

I. PRESENTATION REGARDING CONFLICTS OF INTEREST

Special Legal Counsel Mr. Robert E. Anslow discusses the two principle types of Conflict of Interest. Richard Sakai questioned Mr. Anslow if he will remain part of this committee and what is each member's personal liability should a mistake be made.

J. DISCUSSION ON SCHOOL DISTRICT FACILITIES MASTER PLAN

Committee member Richard Sakai would like to know if the Board of Trustees have a list of projects that are being prioritized.

Mr. Lewis Wiley shared the status of the District’s Facilities Master Plan. He explained what the purpose of the FMP and how he plans to set up a time and date where LPA; who is helping with the FMP, come in, give an update on the projects, and answer any questions the Committee may have.

K. DISCUSSION AND POSSIBLE ACTION(S) ON CITIZENS' OVERSIGHT COMMITTEE ELECTION OF OFFICERS:

1. Chair

Motion was made to appoint Debbie Decker as the Chair of the Citizens’ Oversight Committee.

Motion made by: Dagnes Ruiz Sutherland

Motion seconded by: Laura Brubaker

Voting:

Ayantú Tamene – Yes

Clara Olmedo – Yes

Jennifer Owens – Yes

Laura Hackett – Yes

Magalean Martin – Yes

Mark Mezger – Yes

Richard Sakai – Yes

Sonia Cadena – Yes

2. Vice-Chair

Motion was made to appoint Magalean Martin as Vice-Chair of the Citizens’ Oversight Committee.

Motion made by: Sonia Cadena

Motion seconded by: Ayantú Tamene

Voting:

Clara Olmedo – Yes

Dagnes Ruiz Sutherland – Yes

Debbie Decker – Yes

Jennifer Owens – Yes

Laura Brubaker – Yes

Laura Hackett – Yes

Mark Mezger – Yes

Richard Sakai – Yes

3. Secretary

Motion was made to appoint Ayantú Tamene as the Secretary of the Citizens’ Oversight Committee.

Motion made by: Dagnes Ruiz Sutherland

Motion seconded by: Sonia Cadena

Voting:

Clara Olmedo – Yes

Debbie Decker – Yes

Jennifer Owens – Yes

Laura Hackett – Yes

Magalean Martin – Yes

Mark Mezger – Yes
Richard Sakai – Yes

L. DISCUSSION AND POSSIBLE ACTION RELATIVE TO PROPOSED COMMITTEE MEETING SCHEDULE FOR 2021

- 1. Set date, time and place for next meeting of Citizens' Oversight Committee

Special Legal Counsel Mr. Robert E. Anslow discussed the different options of how future meetings can be scheduled. The next meeting date and time has been deferred by committee members and staff based on the availability from LPA.

M. COMMENTS FROM COMMITTEE MEMBERS

- 1. Identify any specifically desired discussion topics for future Committee meetings

Special Legal Counsel Mr. Robert E. Anslow stated there are (3) three items to be discussed at the next meeting.

- 1. Meeting scheduling
- 2. Facility Master Plan
- 3. CBOC Minutes

Richard Sakai will be submitting his questions in writing.

N. ADJOURNMENT

The meeting was adjourned at 7:19 p.m. by Special Legal Counsel Mr. Robert E. Anslow.

Compliance with the Requirements of California Government Code Section 54954.2:

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in this meeting, or if you need this agenda provided in an alternative format, please contact the District’s Facilities Department at telephone - (530) 662-0201 (as representative of the Committee) at least 72 hours in advance of the scheduled Committee meeting. Notification 72 hours prior to the meeting will assist the Committee and the District in making reasonable arrangements to accommodate your request. The meeting room(s) is/are wheelchair accessible.

Availability of Agenda Materials:

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Woodland Joint Unified School District Citizens' Overnight Committee in connection with a matter subject to discussion or consideration at an open meeting of the Citizen's Overnight Committee(s) are available for public inspection at the District's Business Offices located at 435 Sixth Street, Woodland, California 95695. If such writings are distributed to members of the Committee less than 72 hours prior to the meeting, they will be available in reception area of the District’s Business Offices at the same time as they are distributed, except that, if such writings are distributed immediately prior to, or during, the meeting, they will be available in the School District’s business offices.